

Blocking users on Social Media



Safety Tip of the week

05/06/2020

Blocking users on Social Media

Facebook

1. Log into your Facebook
2. Go to the profile page of the person you are trying to block (As of yet, you cannot block business pages)
3. Click on the ellipsis on the top right-hand corner of their profile, next to “follow” and “message”
4. Scroll down and click “block”
5. Confirm that you would like to block that person

Instagram

1. Log into Instagram on mobile or desktop
2. Go to the profile of the person you are trying to block
3. Click on the ellipsis in the right-hand corner of their profile
4. Select “block” from the top of the list
5. Confirm you would like to block this person
6. To unblock someone on Instagram, visit their profile at any time and take the same steps while pressing “unblock”

Twitter

1. Go to the Twitter profile of the person you are trying to block
2. Click on the “settings” symbol at the top of their profile (this symbol looks like a small gear)
3. Select “block” from this list
4. Confirm that you would like to block them

To unblock someone on Twitter, go to the profile of the person you would like to unblock and select “unblock.”



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Snapchat

1. Log into Snapchat
2. Open a chat with the person you intend to block
3. Click on the “menu” button (three horizontal lines) in the top left-hand corner of the screen
4. Select “block” from this menu

Their chat will be deleted and you can no longer contact each other via Snapchat.

Youtube

1. Log into Instagram on mobile or desktop
2. Go to the profile of the person you are trying to block
3. Click on the ellipsis in the right-hand corner of their profile
4. Select “block” from the top of the list
5. Confirm you would like to block this person
6. To unblock someone on Instagram, visit their profile at any time and take the same steps while pressing “unblock”

Tiktok

1. Go to TikTok application. Open it.
2. Find the person whom you want to block.
3. Then go to this person's profile.
4. Tap the three particle dots at the top right corner in the screen.
5. Tap “Block” on the drop down menu. A confirmation message will be open. It says “Block? This user won't be able to see your information in TikTok. Cancel or Confirm.
6. Tap “Confirm” to block this person.



Social Media Privacy Settings



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Social Media Privacy Settings

Facebook

1. Log onto Facebook and click on "Settings"
2. Then Select "Privacy Settings"

There, you can change your profile access to control who views your posts and who cannot. You can choose to share your posts and contact information with your Facebook friends, and not the general public (be careful about adding your address, email and phone number on any social media site for public viewing in the first place, unless you have a business you're promoting).

That will stop potential identity thieves from viewing your Facebook account.

For most items, you can choose to share items with Everyone, Friends of friends, and Friends.

You can control various things, including:

- Who can see your posts (past and future)
- If you want to review anything you're tagged in before it posts
- Limit the audience for things you've previously shared with friends of friends or the public

You can also control in your settings how people find and connect with you, such as:

- Who can send you friend requests
- Who can see your friends list
- Who can look you up using the email you provided
- Who can look you up using the phone number you provided
- If you want search engines outside of Facebook to link to your profile

3. You can also change various Facebook settings in the "Security and Login" section of Settings and monitor your usage. It's a good idea to check this section if you think your account has been hacked, or just to periodically take a peek at things to make sure you don't see anything suspicious.

4. If you visit the "Apps and Websites" section, you can monitor if and what apps are able to access your Facebook data or information. This is an important section if you've ever used Facebook to login to another website.

If you do have any apps, websites and games connected to Facebook, you will be able to click on the app and see what information is being shared with the app or website and who else can see that information.

If you are sharing information with an app, you should select 'Only me' to keep it private from other Facebook friends and users:

Facebook also shows you the details of what happens if you turn this setting off:

You can turn this setting off so that no websites can access your Facebook information. If you have used this in the past, you will have to create new accounts with those websites to continue to login on their site. Facebook describes what you can do if you turn the feature on as well:



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Twitter

To update privacy settings on Twitter, log on and click on "Settings and privacy" in the menu below your profile picture in the top navigation bar.

1. In the main "Account" settings, you'll be able to:

Review your login verification methods (set up two-factor authentication)

Select if you want to require personal information (email/phone number) for a password change

Request your Twitter archive

2. The "Privacy and safety settings" in Twitter are where you will be able to allow the general public to view your Tweets or to have your Tweets protected (which means they're private and viewable only to the people you who approve to follow you).

In the Twitter privacy page, just check the box next to "Protect my Tweets" to wall of strangers from your Twitter feed. You can also choose to avoid including your location while Tweeting. That gives you an extra measure of protection if you're traveling or are away from home for an extended length of time.

In general, by switching from a "public" Twitter account to a "private" Twitter account, you can avoid having your Tweets viewed by anyone, and keep those Tweets off of Google and other search engines. If you're using Twitter for business or career purposes, though, and need to stay public, you can just make sure you're not sharing too much personal information when you Tweet.

Here you can also select if you want people to be able to tag you in photos and be able to search for you on Twitter via your email address or phone number.

3. The "Passwords" section in Twitter's settings allows you to change your password.

4. The Twitter "Apps" settings section lets you see what if any apps are connected to your Twitter account and lets you 'Revoke Access' to any you want to remove.

Read more about safety and security on Twitter here on their site.



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Instagram

Instagram, owned by Facebook, enables social media users to post photos and videos up to 60 seconds. You get to your Instagram settings by clicking on the gear in the top right of your profile once you're logged in.

In the Instagram app, just log in and go to your profile. Then click the gear in the top right. There you can:

- Adjust settings for photos of you: You can automatically add photos others tag you in or manually add them if you want to review them first.
- Adjust Story Settings: You can hide Instagram stories from specific people, allow message replies on your Instagram stories, allow sharing of your stories, and choose to save or share your stories on another social network like Facebook.
- Edit your profile or change your password.
- Set up two-factor authentication to protect others from logging into your account, even if they get your password.
- View any blocked users.
- Make your account private: This means that someone will have to request to follow you and see your Instagram photos and stories you share.
- See what accounts are linked to your Instagram account, such as Facebook, Twitter, or Tumblr.
- Review Instagram's privacy policy and search the Help Center for more details.

Pinterest

When you're logged into Pinterest, you access your settings in your profile. First, select the three dots on the top right.

Once you're there you can adjust settings like changing your password or connect to another social network like Facebook. Under "Security", you can "Enable Two-Factor Authentication" and turn on "Require code at log-in."

In the Security settings, you can also click the "Show sessions" button to see any sessions in which you are logged into Pinterest. You can click "End Activity" on any sessions that are still logged in.

